

GOVERNMENT OF THE DISTRICT OF COLUMBIA
CHILD AND FAMILY SERVICES AGENCY



Contracts and Procurement Administration

*Answers to Questions
for Invitation for Bids (IFB) Number CFSA-08-I-0002
For
Shuttle Transportation Services*

1. Does CFSA have a proposed start date for this contract? **October 1, 2008**
2. Does CFSA have a public opening date scheduled? **No**
3. Please clarify if the Clean Hands Certification is due upon submission of the proposal or can the contractor provide this once the contract has been awarded? **The following response is taken directly from the Invitation for Bids (IFB) language... If the bidder is a corporation or partnership and does not provide a copy of its license, registration or certification to transact business in the District of Columbia, the bid shall certify its intent to obtain the necessary license, registration or certification prior to Contract award or its exemption from such requirements;**
4. Please clarify the deadline for questions. In addition, does CFSA have a schedule timeline for publishing their response to all questions? **Deadline for the questions is Monday, August 4, 2008. All questions shall be answered by 12:00 PM on Thursday, August 7, 2008.**
5. Who is the current contractor for this service? **Skyhawk Logistics**
6. Are the current drivers covered under a Collective Bargaining Agreement (CBA)? If so please provide copies of the CBA, to include driver wage scale, benefits, seniority roster and any provided employee incentives. **No**
7. Other than the required CFSA signage and Company logo, are there any other signage requirements or signage restrictions for vehicles? **Other than any traditional signage found on transportation vehicles, e.g., exit signage, watch your step, etc., No.**
8. Is it the intention of CFSA that the standby driver to be on duty during all revenue hours? **That is at the discretion of the contractor, as long as the full shuttle schedule is adequately covered and services are not delayed.**
9. What is the approved hourly rate that is currently being charged to provide this service? **Response: CFSA is not at liberty to divulge the current pricing structure, as that may adversely influence the current bidding process. We do, however, encourage you to submit a bid that your company deems reasonable.**

10. Can you provide the number of miles driven per year per route? **You can estimate 75,000 miles/year per route.**
11. Are there any areas at any CFSA where buses can be stored? **No**
12. Since we have our rep and certs on line as required by the Small Business Administration. Is it necessary to fill out the ones in the solicitation? **Yes**
13. Is the current incumbent a LSDBE firm? **No**
14. Section C-3.5 Is a 20 passenger, plus driver's seat acceptable? **Yes**
15. Section C-3.10 To what extent will the contractor be responsible for snow removal if this is intended and this could lead to an issue as to where snow is put. Isn't this the building's responsibility? **The contractor is responsible to ensure there is a cleared safe area to step on to the vehicle. The building is not responsible for the city property where the bus stops.**
16. Section C-5.1 It appears that the 22-passenger vehicle operates between 8:40 AM and 6:00 PM and that the 15-passenger vehicle operates between 7:00 AM and 6:25 PM although section C-3.7 stipulates that all shuttle operation is between 7:00 AM and 6:25 PM. Please clarify. **This timeline incorporates the entire Shuttle service day although the shuttle to the offsite parking does not operate all day.**
17. Section C-6.2 Do both vehicles have to be ADA compliant and equipped with wheelchair lifts? No. **Only the Court Shuttle van would need to have the capability. An alternative vehicle with an immediate response could be used if the primary van is not so equipped.**
18. How many wheelchairs are required to be transported at any one time in each vehicle? **Our experience is a maximum of 1; with a recurrence 1-2 times/year**
19. Section C-3.5.1 -- Normally, when speaking of a (15) passenger van, 15 passengers includes the driver. Is a van able to seat 14 passengers plus the driver acceptable for the shuttle servicing the off-site shuttle operation? **Yes**
20. Section C-10 -- Can a Letter of Credit be substituted for the performance bond? **A performance bond is an insurance certificate held by the requestor of a particular service such that if the contracted vendor does not meet the requirement of the contract, it is used to secure another vendor to continue and complete the defaulted services.**

A letter of credit is a certification that an entity received from a financial institution guaranteeing the issuance of funds as needed based on the stated amount.

The answer is therefore no to the question because of the reasons listed above.